



UNDERWRITERS LABORATORIES INC.®

Subscriber No: _____
Employee No: _____
(For Internal UL Use Only)

AGENCY AUTHORIZATION NOTIFICATION

TO: UNDERWRITERS LABORATORIES INC.

**Return to
Address
Indicated.**



- 333 Pfingsten Rd., Northbrook, IL 60062-2096
- 1285 Walt Whitman Rd., Melville, L. I., NY 11747- 3081
- 2600 N. W. Lake Road, Camas, WA 98607-8542
- 1655 Scott Blvd., Santa Clara, CA 95050-4169

- 12 Laboratory Dr., P. O. Box 13995,
Research Triangle Park, NC 27709-3995

Dear UL Client:

We understand that you, the Applicant, wish to use an Agency with respect to matters relating to UL's investigation of components, products, devices or systems, Follow-Up Service, and/or various other matters involved in the relationship between UL and you.

For your information, the term "Applicant" refers to the company or individual that applies to UL for the investigation of a component, product or system; and the term "Manufacturer" refers to the company or individual that maintains and operates the factory facilities where a UL Listed, Classified or Recognized product is manufactured or assembled, and where the product is normally inspected and/or tested as a part of UL's Follow-Up Service.

Please provide UL with the following Agency information:

The Agency is: _____

(Name and Address of Agency)

The contact person at the agency is: _____

Telephone: _____ **Fax:** _____

(Please provide country and city codes, if applicable)

The most common agency relationship that Applicants establish is described below:

- 1) The Agency will act as the Applicant's representative to UL **for all existing and future submittals**;
- 2) The Agency may sign Applications and Agreements;
- 3) The Applicant will receive all invoices;
- 4) The Agency will receive all UL Reports and correspondence (does not include UL Procedures); and
- 5) The Applicant will receive copies of all UL Reports.

If this arrangement is satisfactory to you, then indicate your acceptance by signing and returning this Notification to UL at the address indicated above.

- IF YOU WANT A DIFFERENT ARRANGEMENT FROM THAT DESCRIBED ABOVE, PLEASE CHECK THIS BOX AND COMPLETE THE INFORMATION ON THE BACK OF THIS FORM, AS WELL AS SIGN AND RETURN THIS NOTIFICATION TO UL AT THE ADDRESS INDICATED ABOVE.

By signing this Notification, we officially notify UL that the Agency identified above has been authorized to represent us as indicated in this Notification with respect to matters relating to UL's investigation of components, products or systems, Follow-Up Service, and/or other various matters involved in the relationship between UL and the Applicant. UL is fully authorized to deal with the Agency to the extent and within the limitations set forth in this Notification. Also, as a result of this Notification, we are revoking all previous Agency Authorization Notifications and/or Intermediate Applicant Authorizations relating to submittals, UL file number(s), and/or specific projects.

IN ADDITION, WE AGREE TO THE TERMS AND CONDITIONS SET FORTH ON EACH PAGE OF THIS AGREEMENT AND WARRANT THAT NO ALTERATIONS OF ITS TEXT HAVE BEEN MADE WITHOUT UL'S PRIOR WRITTEN CONSENT. THE UNDERSIGNED REPRESENTS AND WARRANTS THAT SHE IS AUTHORIZED TO EXECUTE THIS AGREEMENT ON BEHALF OF SUBSCRIBER.

NOTICE: THIS NOTIFICATION IS NOT TO BE SIGNED BY THE AGENCY AND MUST BE COMPLETED FOR THE AGENCY ARRANGEMENT YOU CHOOSE.

(Applicant's Complete Legal Company Name)

(Applicant's Complete Address)

By: _____ **Date:** _____
(Authorizes Signature of Applicant's Company)

UL's contact person at your company regarding the information contained in this Notification is: _____

Telephone: _____ **Fax:** _____
(Please provide country and city codes, if applicable)

ALTERNATIVE AGENCY ARRANGEMENTS:

1. The Agency is authorized to act as the Applicant's representative to UL for:

ONLY the following UL File number(s) or product category(ies):

OR ONLY the following specific Project(s): **(This Agency relationship will end when this Project is completed.)**

However, UL will only accept requests for withdrawal of Listings, Recognitions or Classifications from the Applicant.

2. The Agency has the authority to sign the following documents on the Applicant's behalf:

Yes No Applications
 Yes No Agreements

3. Invoices should be sent as checked: *(Check only one box for the recipient of each type of invoice.)*

<u>Type</u>	<u>Agency</u>		<u>Applicant</u>		<u>Manufacturer</u>
New Work	<input type="checkbox"/>	OR	<input type="checkbox"/>		N/A
Follow-Up	<input type="checkbox"/>	OR	<input type="checkbox"/>	OR	<input type="checkbox"/>

4. UL Reports should be sent to:

Agency and Applicant OR Agency only OR Applicant only

5. Correspondence should be sent to:

Agency only OR Applicant only

6. UL Procedures should be sent to:

Manufacturer only OR Manufacturer and Agency

CONDITIONS AND STIPULATIONS:

We, the Applicant, agree that unless and until we notify UL otherwise, UL is to take the above actions and operate on the following basis with respect to our authorization of Agency:

- A. The Agency relationship which is the subject of this Notification shall continue in effect until further written notice from us is provided to UL. *If we want to withdraw authorization for an Agency, we will advise UL in writing.*
- B. By authorizing the Agency as set forth in this Notification, we expressly authorize UL to communicate to the Agency any of our information which we might otherwise consider confidential or proprietary.
- C. Subscriber hereby authorizes UL to transmit unencrypted confidential information and other information through the Internet or a public network to e-mail addresses or other locations provided by Subscriber. Subscriber acknowledges that UL cannot guarantee the privacy and confidentiality of such transmissions. Subscriber agrees that UL's transmission of confidential information via the Internet or other public network shall not be a breach of any confidentiality obligation under this Agreement and that UL shall not be liable for any damages resulting from such transmissions.
- D. We hold UL harmless from any and all actions UL takes in reliance upon the information set forth in this Notification and any changes we later make to that information. We understand that the selection of the Agency is our choice and, therefore, we agree to hold UL harmless and to defend and indemnify UL against any loss, expense, liability, or damage, including reasonable attorney's fees, arising out of any and all actions or omissions by the Agency.
- E. We are and remain responsible and liable for all unpaid bills from and subject to all collection actions instituted by UL for services rendered to or on our behalf, notwithstanding that we may have designated the Agency to receive billing and related materials from UL and/or to pay our UL bills.
- F. We agree to the terms and conditions set forth on the front and back of this Notification.
- G. We are executing this Notification by a fully authorized officer, proprietor or partner.